

ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

AGENDA - REGULAR MEETING
SEPTEMBER 15, 2016 - 1:30 P.M.
JUSTICE CENTER CONFERENCE ROOM

- I. MEETING CALLED TO ORDER
- II. ROLL CALL
- III. APPEARERS - None.
- IV. CONSENT CALENDAR
 - a. Regular Meeting Minutes - August 19, 2016
- V. REGULAR AGENDA
 - a. Unfinished Business
 - i. Items to be voted on: None.
 - ii. Items for discussion:
 - 1. Status of replacement
 - 2. Data Sharing Agreement
 - 3. Parcel Project Request for Proposal
 - b. New Business
 - i. Items to be removed from consent calendar: None.
 - ii. Items to be voted on: None.
 - iii. Items for discussion:
 - 1. Webpage - Items to be Included
 - 2. Vice Chair Position
- VI. COMMENTS AND REPORTS
 - a. Beer
 - b. Loggins
 - c. Key
 - d. Hayes

Adjournment

.....
2016 CALENDAR

All meetings are scheduled to be held at 1:30 p.m. in the Justice Center Conference Room.

Tuesday, October 11th

Tuesday, December 13th

Tuesday, November 1st

Meeting dates, times and location are subject to change. Please check agenda regularly, or for immediate assistance, please call Gina Hayes at (985)789-4714.



ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

Board Members:
Ian Beer, Chair
Karen Key, Vice Chair
Gina Hayes, Secretary/Treasurer
Rick Loggins

REGULAR MEETING MINUTES **SEPTEMBER 15, 2016**

DISTRICT CHAIR, IAN BEER, called the meeting to order at 1:37 p.m.

ROLL CALL was as follows:

PRESENT: Ian Beer
Karen Key
Gina Hayes

APPEARERS: Chad Whaley
Mike Thiel
Ann Bollard

CONSENT CALENDAR: Regular Meeting Minutes

After a few moments allowed for silent reading of the Minutes, a **Motion** was made by **Karen Key** to accept the Minutes. The **Motion** was **seconded** by **Gina Hayes** and was **unanimously adopted**.

REGULAR AGENDA

Unfinished Business

Items to be voted on: None

Unfinished Business

Items for discussion:

1. Status of Replacement

Ian Beer stated that the status remains the same.

2. Data Sharing Agreement

Ian Beer met with his legal department again and was still dissatisfied with their last draft. Once satisfied, he will send it out to all. Additionally, they are still working on the Memorandum of Understanding (MOU) to get the money that the cities were paying for maintenance costs.

3. Parcel Project Request for Proposal

Ian Beer stated that the parcel project RFP is “in the works”. They are re-writing the RFP to split the project into small projects so that the Assessor’s Office can handle the data. 15-20 Section, Township, Ranges at a time will be done. This is will probably mean that five separate RFPs and projects will be done.

They are still working on south of I-12. The Assessor’s Office has funded three separate companies for three separate projects. The Assessor’s Office is putting approximately 28% of their budget into GIS.

In 2018 the Assessor’s Office will be looking at assessments in the City of Covington.

Chad Whaley, with the City of Covington, will send specific problems areas to **Ian Beer** for the Assessor’s Office to research.

Ian Beer is working with the Parish to re-write the RFP because the one supplied to **Ian Beer** by **Rick Loggins** did not meet expectations.

NEW BUSINESS

Items to be removed from the consent calendar: None

Items to be voted on: None

Items for discussion:

- 1. Webpage** – **Ann Bollard** sent thanks to **Gina Hayes** from **Rick Loggins** for supplying the district logo. **Ian Beer** wants to know what we want on the website. We could copy LAGICS “about”

section. **“Sharing Resources, Sharing Strengths”** was suggested as a motto by **Karen Key**. **Ian Beer** suggested that we include our mission and vision statement. Everyone should come to the next meeting with a mission statement or it can be sent to **Ian Beer**. Legislation and By-Laws should be on the website. **Gina Hayes** should send copies of official By-Laws to all board members. The logo needs to be revised to add more distinction between the parish and background. Once revision is made, it should be send to all board members as well. It should have more of a 3-D effect and should be improved before placing it on the website. **Gina Hayes** will have the logo revised. **Mike Thiel** suggested that St. Petersburg, Florida has a good website to use a base model.

- 2. Vice Chair Position – Ian Beer** made a motion that **Karen Key** should serve as the Vice Chair until the October meeting when new officers will be elected. The motion was seconded by **Gina Hayes**. All were in favor.

COMMENTS AND REPORTS


Ian Beer – Regarding Guidance Manual, Ian Beer feels that we need to decide if we should have one and if it should be on the website. It should include definitions, key attributes for base maps, etc. It should contain the “standards” of the GIS District such as projections, topology rules, etc. The website should not allow editing, of course.

There will be no restrictions on who can sell the shared data once the Data Sharing Agreement is signed.

Karen Key – There are many uses for topology. Topology on road segments aids in checking for dangle and intersection issues. She runs topology on centerlines annually. She uses topology on districts and zones to identify gaps and overlaps. She also uses topology for water rescues.

Gina Hayes – No comments.

There being no further business, a **Motion to Adjourn** was made at 3:01 p.m. by **Karen Key**. It was **seconded** by **Gina Hayes**. All were in favor.



IAN BEER, Board Chair



GINA HAYES, Board Secretary/Treasurer