

ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

AGENDA – REGULAR MEETING

June 14, 2022 – 1:30 P.M.

STP Council Conference Room- 21490 Mandeville, LA 70471

www.stpgis.com

- I. MEETING CALLED TO ORDER
- II. ROLL CALL
- III. APPEARERS
- IV. CONSENT CALENDAR
 - a. Regular Meeting Minutes – March, 15, 2021
- V. REGULAR AGENDA
 - a. Unfinished Business
 - ESRI Enterprise Agreement and new ESRI Rep- Traci Tracey and Zena Pelletier will be here in person to go over 2023 EA renewal quotes. They will also discuss the difference between renewing as a 5 year vs. a 3 year contract. The GIS District will need to vote by September 13, 2022 on the type of contract for 2023.
 - Use Waze/ Google Maps to indicate road closures or debris blocking road/ water ways for the public to see.
 - b. New Business
 - i. Nominate and Vote on GIS District Vice Chair, Secretary, and Treasurer.
 - ii. Vote on St. Tammany Parish Assessor’s Office to be part of the ESRI Enterprise Agreement
 - iii. Standardize an inter-agency data sharing agreement based on all parties needs.
 - iv. The GIS District website, www.stpgis.com is being updated.
 - v. The next LaURISA Mappy Hour will be coming up June 30 and July 28.
- VI. COMMENTS AND REPORTS
 - a. Michael McNeil
 - b. STMA Representative- Chad Whaley
 - c. Mike Thiel
 - d. Adam Skeete (in place of Christine)
 - e. Ben Tsang

Adjournment

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2022 CALENDAR

All meetings are scheduled to be held at 1:30 p.m. on the second Tuesday of the month that falls within the March, June, September, and December quarters.

Tuesday, September 13, 2022
Tuesday, December 13, 2022

Meeting dates, times and location are subject to change. Please check agenda regularly, or for immediate assistance, please call Christine Evans at (985)898-2448.



ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

Board Members:

Mike Thiel, Chair
Benjamin Tsang, Vice-Chair
Grant Black, Secretary/ Treasurer
Michael McNeil
Chad Whaley

REGULAR MEETING MINUTES

June 14th, 2022

DISTRICT CHAIR, Mike Thiel, called the meeting to order at 1:32 p.m.

ROLL CALL (a quorum was present) as follows:

PRESENT: Grant Black (Parish)
Mike Thiel (FD #1)
Ben Tsang (911, STP Communications)
Chad Whaley (STMA)
Michael McNeil (STPAO)

APPEARERS: Adam Skeete, David Koppenol, Weber Jansen, Hieu Duong – via Zoom, Mark Dalrymple-via Zoom, Robert Crawford, Madison Miner, Zena Pelletier (ESRI), Ana Rodriguez (ESRI), Traci Tracey (ESRI) -joined late via Zoom.

CONSENT CALENDAR: Regular Meeting Minutes

Minutes from the last meeting (March 15, 2022) were reviewed. We had a motion from Grant Black (STP Gov) to accept the minutes and a second from Ben Tsang (911, STP Communications).

THIS MEETING HAS BEEN RECORDED VIA ZOOM

REGULAR AGENDA:

Unfinished Business:

- 1) **ESRI Enterprise Agreement Renewal** – ESRI representatives (Traci Tracey, Zena Pelletier, and Ana Rodriguez) are present to discuss the software and quotes. Grant stated the quotes are needed now to complete the 2023 departmental budget due at the end of the month. Traci Tracey received everyone's Usage Report (except for Fire District 4). Traci is to provide quotes for all agencies in the GIS District, by Thursday, June 23, 2022 for:
 - a. 3 year/ 5 year- with Assessor's office joining the EA
 - b. 3 year / 5 year - without the Assessor's office joining the EA

c. Independent quotes for all agencies

Traci Tracey will need to create a break down per user and what each organization needs and include room for growth.

Grant stated we need to create a "Sand Box Environment" to test ESRI upgrades.

Robert asked if there was still an option for a reduced rate license for those using ESRI software for public safety. Zena said yes.

M. McNeil asked if ESRI would offer flexibility if more licenses were needed before the end of the term. Zena stated you can pay straight out and roll in at the renewal or roll the cost in at the end of the year and will be pro-rated. Some organizations do a Change Order Amendment which requires the lawyers and everyone else to approve. There is also a Digital Store where more credits can be purchased from with a credit card. For example, Mosquito Abatement recently purchased Image Analyst on their own. Certain premium products are a la carte to the EA, others are premium software. ESRI core products are Desktop, extensions, AGOL (users), and Enterprise.

Mission/ Mission Server- Not part of the EA – not licensed – but can be added. Mission is a very specific product built for tactical situation awareness. (This is a premium product.)

Geo Event was added as a premium bundle (GIS Server, data store, portal)

Field Maps is the field product included with AGOL users. Everyone has access to this. Robert has developed and deployed his damage assessment tool. In order for us to collect data from the field we have to have at minimum a Field Worker for editing data. The FD's have not utilized the field works as of yet but don't want to lose what they are currently assigned to having. Zena stated you will not go down in users unless stated.

DRP (Disaster Response Program) – Is always available to everyone. Software for free for 90 days. Will need to report all the users to ESRI to not lose the data collected by those users.

The St. Tammany Parish Mosquito Abatement District is still part of the Assessor's office organization because their data is a nightmare to move. They are still considered as part of the Assessor's organization. Zena would like to keep all organizations the same moving forward and not change if we don't have to because it is cumbersome to change. Currently, STPAO and STPMAD are still in one organization. They were never separated.

The Fire Districts are broken up by the population in each district and usage. FD 1 and 4 pay the most because of this.

The EA is still being facilitated by STPGov't.

All organizations need to think about what they are using and needing now with ESRI and what will be needed in the future from ESRI.

Traci Tracey joins the Zoom call 42:35 minutes into the meeting. Traci asks, what is the business need or the value of the Assessor's Office re-joining the EA? The GIS District EA is a very unusual model for ESRI. No one else in the United States has this type of EA. Mike Thiel states it's because the GIS District is parish wide we would like to have every entity apart of it, this makes us a cohesive group working together plus, financial and licensing benefits to the group. Traci Tracey states that the spirit of the EA is not for saving money. It's for unlimited access to licenses, cuts down on the administration process. It was explained to Traci Tracey that ESRI originally pushed for the GIS District to have an EA for ease of ESRI to manage a large group when the EA was first signed. Traci states that they do have some 5 year contracts but only when companies have a growth trajectory going up. The GIS District would be a risk to ESRI to do a 5 year agreement under a capped number of products.

Traci states, "the EA was put together by someone who no longer works for ESRI. If it works for us now, ESRI will work for us to continue to make it work." Traci questions if the EA is a right fit for our GIS District.

**Not going to quote dollar figures in these minutes due to Traci Tracey giving out the incorrect figures. When Traci emails the quotes, they will be attached to the minutes for review.

ESRI quoted the Assessor's Office a lower price with an independent EA then if they were to join the EA with the GIS District.

Mike Theil states that we are not fully utilizing everything available to the GIS District that is in the EA. We need to explore absorbing the Assessor's Office into our current EA to utilize licenses that are not in use.

Traci stated she will provid maintenance quotes for what the GIS District currently has deployed. Maintenance brings you all the updates for the software, technical support, online training,

- 2) **Vote of St. Tammany Parish Assessor's Office returning to the EA** – The Assessor's Office has formally submitted a request to rejoin the EA. They are also exploring options to see if staying independent. The STPAO's current contract ends

December 2022. Once the ESRI quotes are in for everyone, and the EA continues in 2023, there will be a **vote** to let the Assessor's Office back into the EA.

Grant has met with the Assessor, Chief of Staff, and the Lawyers to discuss a Data Sharing Agreement instead of a CEA. The GIS District members all agree to have one Data Sharing Agreement that everyone signs instead of individual CEAs. A motion was made and then withdrawn to let the Assessor's Office back into the EA due to waiting on the ESRI quotes. All Board Members agreed to wait on the ESRI EA quotes before moving forward with this vote.

Concerns were shared about letting the Assessor's back in the EA. Mike Thiel stated that three years ago when the Assessor backed out of the EA it left everyone else in the EA in a bad position. Mike Thiel supports having the Assessor back into the EA because that makes the GIS District whole again. The FD want to serve for the benefits of the citizens. As we approach the contractual obligation he is weary about the apprehension of the Assessor's Office to fully commit.

The GIS District is a very unique group in the parish. All agencies work together is extraordinary. This group was founded to continue to grow with share software, collaborate, share data, which better serves the citizens of St. Tammany Parish. With the Assessor's Office coming back to the EA is encouraging as we move forward with the GIS District.

Everyone is the custodian of the data they produce. There is an internal side and a publicly assessable side. The intent is solely for the purpose of government use, public use, public safety. No one should be disclosing information outside of an official capacity or profiting from it. Everyone in the GIS District is bound by the same responsibility in regards to the data. The third party contractor that will host the cloud would be a private entity but there will be a data sharing agreement with the third party contractor too.

- 3) Waze/ Google Maps used for Road Closures, high water, debris in roadway. – Will revisit in future meetings.

New Business:

- 4) **New GIS District Board Members –**

Vice- Chair – Ben Tsang (nominated by Mike Thiel/ second by Michael McNeil)

Secretary/ Treasurer -Grant Black (nominated by Michael McNeil/ second by Chad Whaley)

All in favor, no objections.

5) **GIS District Logo** – All agreed to use the logo containing the parish boundary.

6) **City Limits** boundaries needs to be discussed at a later date.

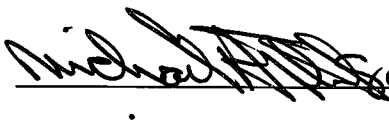
COMMENTS AND REPORTS:

Individual agency comments not made due to time of meeting running over one hour.

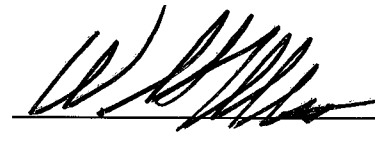
Monthly meetings will occur until the 2023 EA is finalized.

Next Meetings are at 1:30pm on: July 12, August 9, September 13, October 11, November 8, December 13. The location will be determined to the meeting date.

Motion to Adjourn was made at 3:09pm by Ben Tsang and seconded by Grant Black. All were in favor.

 date 7/12/22

Mike Thiel, Board Chair

 date 7/12/22

Board Member