

ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

AGENDA – REGULAR MEETING
AUGUST 19, 2016 – 1:30 P.M.
JUSTICE CENTER CONFERENCE ROOM

- I. MEETING CALLED TO ORDER
- II. ROLL CALL
- III. APPEARERS – None.
- IV. CONSENT CALENDAR
 - a. Regular Meeting Minutes – July 18, 2016
- V. REGULAR AGENDA
 - a. Unfinished Business
 - i. Items to be voted on:
 - 1. Resolution accepting definitions of Parcels and Lots of Record
 - ii. Items for discussion:
 - 1. Status of replacement
 - 2. Data Sharing Agreement
 - b. New Business
 - i. Items to be removed from consent calendar: None.
 - ii. Items to be voted on: None.
 - iii. Items for discussion:
 - 1. Parcel Project Request for Proposal
- VI. COMMENTS AND REPORTS
 - a. Beer
 - b. Loggins
 - c. Key
 - d. Hayes

Adjournment

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2016 CALENDAR

All meetings are scheduled to be held at 1:30 p.m. in the Justice Center Conference Room.

Tuesday, September 13th

Tuesday, November 8th

Tuesday, October 11th

Tuesday, December 13th

Meeting dates, times and location are subject to change. Please check agenda regularly, or for immediate assistance, please call Gina Hayes at (985)789-4714.



ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

Board Members:
Ian Beer, Chair
Karen Key, Vice Chair
Gina Hayes, Secretary/Treasurer
Rick Loggins

REGULAR MEETING MINUTES **AUGUST 19, 2016**

DISTRICT CHAIR, IAN BEER, called the meeting to order at 1:31 p.m.

ROLL CALL was as follows:

PRESENT: Ian Beer
Karen Key
Gina Hayes

APPEARERS: Chad Whaley

CONSENT CALENDAR: Regular Meeting Minutes

After a few moments allowed for silent reading of the Minutes, a **Motion** was made by **Karen Key** to accept the Minutes. The **Motion** was **seconded** by **Gina Hayes** and was **unanimously adopted**.

REGULAR AGENDA

Unfinished Business

Items to be voted on:

Unfinished Business

Items to be voted on:

1. Resolution accepting definitions of Parcels and Lots of Record.

A **Resolution** accepting the **definitions** of **Parcel** and **Lot of Record** as provided for by **Ian Beer** as the official definitions of the GIS District

was made by **Gina Hayes** and seconded by **Karen Key**. All were in favor and the motion was unanimously adopted.

Rick Loggins arrived at 1:35 p.m.

Items for discussion:

1. Status of Replacement

Mike Thiel has been approved by the Chiefs' Association and their approval was sent to the Parish Council for their approval.

2. Data Sharing Agreement

Ian Beer will met with his legal department next week about duplications and inconsistencies in the agreement.

Covington has signed off on the **Enterprise Agreement**.

The **Data Sharing Agreement** will absolve each party of data exchanged and will also require that all agree to all the published standards.

NEW BUSINESS

Items to be removed from the consent calendar: None

Items to be voted on: None

Items for discussion:

1. Parcel Project Request for Proposal

According to **Rick Loggins**, there will be more information that will come at a later date.

COMMENTS AND REPORTS

Ian Beer – discussed that he sat in on interviews for the GIS Manager for the parish. They will be hiring in the beginning of September.

- Parcel and Lot of Record creation – the Assessor's Office is meeting with the company that did a square and will see how they did.

- A new company is starting today.
- Third company will be used also.
- Doing this to make sure all is done and billed properly.

Mike Thiel arrived at 1:49 p.m.

Ian Beer took a break from his report to update **Mike Thiel** on what had taken place during the meeting so far. Then continued with his report...

- There will be an upgrade of databases on the assessment system. Will create services so that the board may see the most updated information once we have all signed a non-disclosure agreement.
- 65,000 parcels were created in data, cut the number without assessment numbers down by hundreds.
- There are 6 features (All must exist and be properly aligned.)
 1. Lots of Record
 2. Assessment Parcels
 3. Rights of Way
 4. Easements
 5. Subdivision Boundaries
 6. Addresses
- It will take 4-6 months to do south of I-12. The first quarter of next year they will start doing data acquisition again.
- Enterprise Agreement already signed with Covington. Mandeville will be signing on Wednesday. **Ian Beer** will be meeting with Slidell. Cities will pay the Assessor's Office only what they are currently paying.
- Outreach at Mosquito Control. They get to sign onto the Enterprise Agreement for free. We have gained a valuable ally with regard to field crew.
- 911 will have to pay too.

Rick Loggins – Regarding the GIS District webpage, the Parish's website www.stpgis.org will host it. The board needs to decide what they want included on the website. **Gina Hayes** will send digital GIS District logo to **Rick Loggins**.

Motion was made by **Ian Beer** that everyone send Rick Loggins suggestions for webpage by next Friday, August 26th and **Rick Loggins** shall be the point person for the webpage. The **motion** was **seconded** by **Gina Hayes**. All were in favor and the motion was **unanimously adopted**.

There will be a new GIS Manager at St. Tammany Parish Government. There was a short list for the first round of interviews of 6 people. Three will move on to the second interview.

Karen Key – 911 is pushing out new data each quarter.

911 took out proposed roads at Ian Beer's request.

911 received Parish ID#s from the Parish's Public Works Department for roads.

They have boundary lines for parish/city and is working to clean it all up and snap it.

Ian Beer added that the cities control data inside their boundaries.

Boundaries will have to line up with Assessor's records for Lots of Record and Parcel information.

Karen Key continued. They are working on the Best Practices Manual. They are also working with the Post Office to enforce that they determine the postal community.

Gina Hayes mentioned that the regularly scheduled November meeting will fall on **Election Day**. **Karen Key** made a **Motion** to move the November meeting from November 8th to **November 1st**. The **Motion** was **seconded** by **Gina Hayes**. All were in favor, and the **Motion** was **unanimously adopted**.

There being no further business, a **Motion to Adjourn** was made at 2:34 p.m. by **Karen Key**. It was **seconded** by **Gina Hayes**. All were in favor.



IAN BEER, Board Chair



GINA HAYES, Board Secretary/Treasurer