

ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

AGENDA – REGULAR MEETING  
JULY 18, 2016 – 1:30 P.M.  
JUSTICE CENTER CONFERENCE ROOM

- I. MEETING CALLED TO ORDER
- II. ROLL CALL
- III. APPEARERS – None.
- IV. CONSENT CALENDAR
  - a. Regular Meeting Minutes – June 21, 2016
- V. REGULAR AGENDA
  - a. Unfinished Business
    - i. Items to be voted on:
      - 1. Resolution declaring Assessor as Agent and that ESRI is the GIS software standard for the parish
      - 2. Letter requesting Parish Government’s assistance with website
    - ii. Items for discussion:
      - 1. Status of replacement of Gorrondona
      - 2. Data Sharing Agreement
      - 3. ESRI Enterprise License
  - b. New Business
    - i. Items to be removed from consent calendar: None.
    - ii. Items to be voted on: None.
    - iii. Items for discussion:
      - 1. Legal Descriptions on the Assessment System
      - 2. 911 Centerlines
- VI. COMMENTS AND REPORTS
  - a. Beer
  - b. Loggins
  - c. Spansel
  - d. Hayes

Adjournment

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**2016 CALENDAR**

All meetings are scheduled to be held at 1:30 p.m. in the Justice Center Conference Room.

Tuesday, August 9<sup>th</sup>

Tuesday, November 8<sup>th</sup>

Tuesday, September 13<sup>th</sup>

Tuesday, December 13<sup>th</sup>

Tuesday, October 11<sup>th</sup>

Meeting dates, times and location are subject to change. Please check agenda regularly, or for immediate assistance, please call Gina Hayes at (985)789-4714.



**ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT**

Board Members:  
Ian Beer, Chair  
Sean Spansel, Vice Chair  
Gina Hayes, Secretary/Treasurer  
Rick Loggins

**REGULAR MEETING MINUTES**  
**JULY 18, 2016**

**DISTRICT CHAIR, IAN BEER**, called the meeting to order at 1:31 p.m.

**ROLL CALL** was as follows:

**PRESENT:** Ian Beer  
Sean Spansel  
Gina Hayes

**APPEARERS:** Chad Whaley  
Ann Ballard

**CONSENT CALENDAR:** Regular Meeting Minutes

After a few moments allowed for silent reading of the Minutes, a **Motion** was made by **Sean Spansel** to accept the Minutes. The **Motion** was **seconded** by **Gina Hayes** and was **unanimously adopted**.

**REGULAR AGENDA**

A **Motion** was made by **Ian Beer** and **seconded** by **Sean Spansel** to remove Item No. 3 under Items for Discussion from the Agenda and to replace it with Item No. 1 under Items to be Voted on as a **Discussion of the Enterprise Agreement to be followed by a vote to do a Resolution to make ESRI the standard for the Parish**. The Motion was **unanimously adopted**.

A **Motion** was made by **Sean Spansel** and **seconded** by **Ian Beer** to add a new Item No. 3 to the Agenda under Items for Discussion entitled Designation to Board. The Motion was **unanimously adopted**.

**Mike Thiel arrived at 1:35 p.m.**

**Unfinished Business**

**Items to be voted on:**

- 1. Discussion of Enterprise Agreement and vote to do a Resolution to make ESRI the Standard for the Parish.**

**Ian Beer** led a discussion on the **Enterprise Agreement** with the Assessor's Office:

Each agency must sign the Enterprise Agreement and the Memorandum of Understanding with regard the cost sharing.

Cities (Slidell, Mandeville and Covington) and 911 will need to pay and sign the MOU.

This will facilitate the exchange and unification of data.

Standard/basic and advanced are available.

The term is for 3½ years (July 7, 2016 – December 31, 2019).

**Rick Loggins** needs to provide **Ian Beer** with a list of all who will be calling for tech support.

Tier II support will be automatically forwarded to ESRI.

**Ian Beer** made a **Motion to declare ESRI the software standard for the parish.** The Motion was **seconded** by **Sean Spansel** and was **unanimously adopted.**

- 2. Letter requesting Parish Government's assistance with website.**

**Ian Beer** made a few small incidental changes to the letter. **Sean Spansel** made a **Motion** to accept the letter with the changes and to be mailed. The Motion was **seconded** by **Gina Hayes** and was **unanimously adopted.**

**Items for discussion:**

**1. Status of Replacement of Gorrondona**

**Mike Thiel** has been approved by the Chiefs' Association and their approval will be sent to us and will be sent to the Parish Council.

**2. Data Sharing Agreement**

**Ian Beer** stated that he will get the final agreement emailed to all district members prior to the next meeting. Board members should send comments to **Ian Beer** to be discussed at the next meeting. At that point, a **Motion** was made by **Gina Hayes** and **seconded** by **Sean Spansel** to table any further discussion until after the agreements have been reviewed. Said Motion was **unanimously adopted**.

**3. Designation to Board**

**Sean Spansel** submitted his letters appointing him to the Board to **Gina Hayes** for record keeping purposes.

**NEW BUSINESS**

**Items to be removed from the consent calendar:** None

**Items to be voted on:** None

**Items for discussion:**

**1. Legal Descriptions on the Assessment System**

According to **Ian Beer**, legal descriptions are not always accurate. The only thing the public gets to see is the current year's tax roll (which is actually the previous year). 2016's rolls will be official in October or November of 2016. **Ian Beer** is going to suggest that a non-disclosure agreement be signed for us (GIS Board Members) to see current pictometry and internal data bases.

**2. 911 Centerlines**

Proposed streets have been taken off the viewer.

## COMMENTS AND REPORTS

**Ian Beer** - Discussed the Parcel Project Request for Proposal. **Rick Loggins** and **Ian Beer** will be meeting on it. It will take some work.

60,697 parcels drawn by the Assessor's Office

53,903 Assessment numbers

6,794 No assessment numbers

70,184 Lots of record

This needs to be clearly delineated in the Request for Proposal.

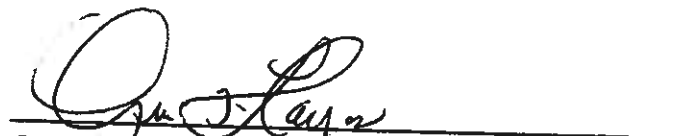
**Ian Beer** then supplied a definition sheet and map depicting the difference between parcels and lots of record. There will be a vote on accepting the definitions at the next meeting.

**Sean Spansel** - None

**Gina Hayes** - None

There being no further business, a **Motion to Adjourn** was made at 2:47 p.m. by **Gina Hayes**. It was **seconded** by **Sean Spansel**. **All were in favor.**

  
IAN BEER, Board Chair

  
GINA HAYES, Board Secretary/Treasurer