

ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

AGENDA – REGULAR MEETING
JUNE 21, 2016 – 1:30 P.M.
JUSTICE CENTER CONFERENCE ROOM

- I. MEETING CALLED TO ORDER
- II. ROLL CALL
 - a. Acknowledge Rick Loggins as new member, replacing Rusti Liner
- III. APPEARERS – None.
- IV. CONSENT CALENDAR
 - a. Regular Meeting Minutes – May 10, 2016
- V. REGULAR AGENDA
 - a. Unfinished Business
 - i. Items to be voted on: None.
 - ii. Items for discussion:
 - 1. Status of replacement of Gorrondona
 - 2. Data Sharing Agreement
 - a. Agreement from Assessor ready for review
 - 3. ESRI Enterprise License
 - a. Final draft of ELA discussion – what do we get
 - b. Resolution acknowledging Assessor as “agent” – do we need it and why
 - c. Draft resolution declaring that ESRI is the GIS software standard for St. Tammany Parish
 - b. New Business
 - i. Items to be removed from consent calendar: None.
 - ii. Items to be voted on: None.
 - iii. Items for discussion:
 - 1. Letter requesting Parish Government’s assistance with website
 - 2. Outreach presentation
 - 3. Nomination of author of annual report
- VI. COMMENTS AND REPORTS
 - a. Beer
 - b. Loggins
 - c. Spansel
 - d. Hayes

Adjournment

.....
2016 CALENDAR

All meetings are scheduled to be held at 1:30 p.m. in the Justice Center Conference Room.

Tuesday, July 12th

Tuesday, October 11th

Tuesday, August 9th

Tuesday, November 8th

Tuesday, September 13th

Tuesday, December 13th

Meeting dates, times and location are subject to change. Please check agenda regularly, or for immediate assistance, please call Gina Hayes at (985)789-4714.



ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

Board Members:
Ian Beer, Chair
Sean Spansel, Vice Chair
Gina Hayes, Secretary/Treasurer
Rick Loggins

REGULAR MEETING MINUTES
JUNE 21, 2016

DISTRICT CHAIR, IAN BEER, called the meeting to order at 1:31 p.m.

ROLL CALL was as follows:

PRESENT: Ian Beer
Sean Spansel
Rick Loggins
Gina Hayes

APPEARERS: Karen Key

CONSENT CALENDAR: Regular Meeting Minutes

After a few moments allowed for silent reading of the Minutes, a **Motion** was made by **Sean Spansel** to accept the Minutes. The **Motion** was **seconded** by **Gina Hayes** and was **unanimously adopted**.

REGULAR AGENDA

Unfinished Business

Items to be voted on: None

Items for discussion:

1. Status of Replacement of Gorrondona

It is going to be **Mike Thiel**. There was a discussion on if the Intergovernmental Relations Director at St. Tammany Parish Government could assist in moving the process along at the next Chief's meeting.

It was also discussed by **Sean Spansel** at this time that the district should receive a letter from **Parish President Pat Brister** naming **Rick Loggins** as the replacement for **Rusti Liner**. That letter should be delivered to the **District Secretary, Gina Hayes**, for recording keeping purposes.

2. Data Sharing Agreement

- a. **Ian Beer** gave out a sample agreement for review. He will email to all district members as a WORD file, so that each member of the board can sign. Party A will be the board. Party B will be each individual entity.

Rick Loggins mentioned that the Parish Government is moving to electronic plan submittal.

3. ESRI Enterprise License

Ian Beer explained that the new license includes the cities and all entities that are part of the district.

It will be for a 3 ½ year term starting July 1st at no cost to the board. Whatever each entity is paying now in maintenance for **ESRI**, the Assessor will ask for that amount of money from the cities/entities. Each entity would only need to sign the data sharing agreement to get the unlimited data.

Ian Beer will have a sample Resolution for the board declaring that the Assessor is the “agent” and that **ESRI** is the GIS software standard for the Parish. The board will make changes and will vote on it at the next meeting.

We can layer 3rd party software on top of the **ESRI** information.

Some ownership is already set. 911 owns centerlines, Assessor's Office owns assessment parcels and lots of record.

Ian Beer will be taking over the data sets.

All must adhere to the agreement or the contract will be terminated by **ESRI** and full payment of the full term will be due to **ESRI**.

Assessor's Office will provide Tier 1 support.

NEW BUSINESS

Items to be removed from the consent calendar: None

Items to be voted on: None

Items for discussion:

1. Letter Requesting Parish Government's assistance with website

Gina Hayes will send a draft letter as an email for all to make changes to be voted on at the next meeting.

2. Outreach Presentation

Best mapping practices sample will be sent from **Ian Beer and Sean Spansel**.

Discussion of having possible classes that teach best practices in order to sign and participate in data sharing.

Motion to postpone official outreach presentation was made by **Gina Hayes** and seconded **Sean Spansel** and was **unanimously adopted**.

b3. Nomination of author of Final Report

A **Motion** was made by **Ian Beer** nominating **Sean Spansel** to be the author of the Final Report. The **Motion** was seconded by **Rick Loggins** and was **unanimously adopted**.

COMMENTS AND REPORTS

Ian Beer - None

Rick Loggins - Parcel project will be put out for RFP. Hopefully by the end of the year it will be awarded.

The project will run for approximately four years.

The project will progress with approval square by square.

The parish is in negotiations to have every road outside city limits surveyed. It will be a 6 month project before they get the data. Every stop sign, street sign, etc. will be in the database.

Sean Spansel - None

Gina Hayes - None

There being no further business, a **Motion to Adjourn** was made at 2:47 p.m. by **Rick Loggins**. It was **seconded** by **Gina Hayes**. **All were in favor.**

IAN BEER, Board Chair

GINA HAYES, Board Secretary/Treasurer