

ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

AGENDA – REGULAR MEETING
OCTOBER 11, 2016 – 1:30 P.M.
JUSTICE CENTER CONFERENCE ROOM

- I. MEETING CALLED TO ORDER
- II. ROLL CALL
- III. APPEARERS – None.
- IV. CONSENT CALENDAR
 - a. Regular Meeting Minutes – September 15, 2016
- V. REGULAR AGENDA
 - a. Unfinished Business
 - i. Items to be voted on: None.
 - ii. Items for discussion:
 - 1. Status of replacement
 - 2. Data Sharing Agreement – *No status*
 - 3. Parcel Project Request for Proposal
 - 4. Webpage – Items to be Included
 - b. New Business
 - i. Items to be removed from consent calendar: None.
 - ii. Items to be voted on: Nominations and election of officers
 - iii. Items for discussion: Mission Statement suggestions
- VI. COMMENTS AND REPORTS
 - a. Beer
 - b. Loggins
 - c. Key
 - d. Hayes

Adjournment

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2016 CALENDAR

All meetings are scheduled to be held at 1:30 p.m. in the Justice Center Conference Room.

Tuesday, November 1st

Tuesday, December 13th

Meeting dates, times and location are subject to change. Please check agenda regularly, or for immediate assistance, please call Gina Hayes at (985)789-4714.



ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

Board Members:
Ian Beer, Chair
Karen Key, Vice Chair
Gina Hayes, Secretary/Treasurer
Rick Loggins

REGULAR MEETING MINUTES
OCTOBER 11, 2016

DISTRICT CHAIR, IAN BEER, called the meeting to order at 1:32 p.m.

ROLL CALL was as follows:

PRESENT: Ian Beer
Karen Key
Gina Hayes

APPEARERS: Ann Ballard
Chad Whaley

CONSENT CALENDAR: Regular Meeting Minutes

After a few moments allowed for silent reading of the Minutes, a **Motion** was made by **Karen Key** to accept the Minutes with the correction of the spelling of Ann Ballard's name. The **Motion** was **seconded** by **Ian Beer** and was **unanimously adopted**.

REGULAR AGENDA

Unfinished Business

Items to be voted on: None

Unfinished Business

Items for discussion:

1. Status of Replacement

Ian Beer stated that he has no additional information at this time.

2. Data Sharing Agreement

Ian Beer stated that the agreement is still with his legal department.

3. Parcel Project Request for Proposal

Ian Beer stated that the scope of work for the RFP was sent to **Rick Loggins** by **Ian Beer**. **Ian Beer** picked five project areas:

1. Folsom
2. Hwy 59 corridor south of I-12 to Abita Springs
3. Lacombe
4. Hwy 434 corridor from I-12 to Hwy 36
5. N. of Slidell between Slidell and Pearl River

These areas were picked for future development and because the Assessor's Office needs help with those areas.

There will be separate RFPs for each area. **Ian Beer** thinks this will be acceptable to parish government.

Ian Beer recommends a possible joint project. The Assessor's Office will send out some people to do addressing. Each board member may submit areas by township, section and range that need to be addressed. Board members should specify the square and provide a map. **Ian Beer** will set priorities. This is a separate project from the RFP.

Ian Beer will send a list to every successful bidder with attributes. He will send this list to the board members too.

The first RFP is to be put out in possibly November.

4. Webpage - Items to be Included - This matter was tabled until next meeting.

NEW BUSINESS

Items to be removed from the consent calendar: None

Items to be voted on: Nominations and election of officers.

Ian Beer was nominated for **Chair** by **Gina Hayes**. The motion was seconded by **Karen Key**. All were in favor, and the **motion unanimously carried**.

Karen Key was nominated for **Vice Chair** by **Ian Beer**. The motion was seconded by **Gina Hayes**. All were in favor, and the **motion unanimously carried**.

Gina Hayes was nominated for **Secretary/Treasurer** by **Ian Beer**. The motion was seconded by **Karen Key**. All were in favor, and the **motion unanimously carried**.

Items for discussion:

- 1. Mission Statement suggestions** – A motion was made by **Ian Beer** that all members should come up with a Mission Statement and submit to **Karen Key** in the next two weeks who will combine them and present it at the November meeting for discussion and vote. The Motion was seconded by **Gina Hayes**. All were in favor.

COMMENTS AND REPORTS

Ian Beer – Everyone should look at websites. If anyone finds something that looks good, it should be screen shot and emailed to Ian Beer for the next meeting.

Also stated that other cities need to sign off on the Enterprise Agreement, particularly Mandeville and Slidell.

There will be no restrictions on who can sell the shared data once the Data Sharing Agreement is signed.

Karen Key – No Comments.

Gina Hayes – Will look into getting the logo modified to make a greater distinction between the background and the parish outline.

There being no further business, a **Motion to Adjourn** was made at 2:05 p.m. by **Gina Hayes**. It was **seconded by Karen Key**. **All were in favor**.



IAN BEER, Board Chair



GINA HAYES, Board Secretary/Treasurer