

ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT
AGENDA – REGULAR MEETING
NOVEMBER 10, 2016 – 1:30 P.M.
JUSTICE CENTER CONFERENCE ROOM

- I. MEETING CALLED TO ORDER
- II. ROLL CALL
- III. APPEARERS – None.
- IV. CONSENT CALENDAR
 - a. Regular Meeting Minutes – October 11, 2016
- V. REGULAR AGENDA
 - a. Unfinished Business
 - i. Items for discussion:
 - 1. Status of replacement
 - 2. Data Sharing Agreement
 - 3. Parcel Project Request for Proposal
 - 4. Webpage – Items to be Included
 - 5. Mission Statement
 - ii. Items to be voted on: Mission Statement.
 - b. New Business
 - i. Items to be removed from consent calendar: None.
 - ii. Items to be voted on: None.
 - iii. Items for discussion:
 - 1. Postal Community versus Geographical reference Community names
 - 2. State highways returned to parish road inventory - Resident notification of original road name being reinstated
- VI. COMMENTS AND REPORTS
 - a. Beer
 - b. Loggins
 - c. Key
 - d. Hayes

Adjournment

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2016 CALENDAR

All meetings are scheduled to be held at 1:30 p.m. in the Justice Center Conference Room.
Tuesday, December 13th

Meeting dates, times and location are subject to change. Please check agenda regularly, or for immediate assistance, please call Gina Hayes at (985)789-4714.



ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

Board Members:
Ian Beer, Chair
Karen Key, Vice Chair
Gina Hayes, Secretary/Treasurer
Rick Loggins

REGULAR MEETING MINUTES NOVEMBER 10, 2016

DISTRICT CHAIR, IAN BEER, called the meeting to order at 1:32 p.m.

ROLL CALL was as follows:

PRESENT: Ian Beer
Karen Key
Gina Hayes

APPEARERS: Mike Thiel
Chad Whaley

CONSENT CALENDAR: Regular Meeting Minutes

After a few moments allowed for silent reading of the Minutes, a **Motion** was made by **Karen Key** to accept the Minutes. The **Motion** was **seconded** by **Gina Hayes** and was **unanimously adopted**.

REGULAR AGENDA

a. Unfinished Business

i. Items for discussion:

- 1. Status of Replacement - Ian Beer** will look into giving the council a shove to move on this issue.
- 2. Data Sharing Agreement - Ian Beer** has them on his desktop for the cities, 911 and will make one for the Fire Districts. Legal Department is still doing the final review. **Gina Hayes** gave Ian Beer a couple of changes. **Karen Key** said that 911 has concerns about monetary issues with the Enterprise Agreement.

3. **Parcel Project Request for Proposal - Ian Beer** stated that the Assessor's Office has three tests going on right now. **Ian Beer** has not heard back from the parish on the status of the RFP. No RFP out yet. It will not be put out in November.
4. **Webpage – Items to be Included** – Nothing new to add at this time.
5. **Mission Statement** – Karen Key submitted a page of mission and vision statements and we should all work to combine the first three into a mission statement.

ii. **Items to be voted on: Mission Statement – Ian Beer** made a Motion to table the vote indefinitely on the mission statement. The Motion was seconded by **Gina Hayes** and was unanimously carried.

b. New Business

- i. **Items to be removed from the consent calendar:** None
- ii. **Items to be voted on:** None
- iii. **Items for discussion:**
 1. **Postal Community versus Geographical reference Community names** – There was a discussion led by **Karen Key** on the boundaries of community names. Census and DOTD may have some information. **Mike Thiel** will look at the Census data to see what they have. **Mike Thiel** will send a map or display to **Ian Beer**.
 2. **State highways returned to parish road inventory – Resident notification of original road name being reinstated** – procedures will be researched by Karen Key and Mike Thiel. Procedures such as this could be put on the website.

VI. COMMENTS AND REPORTS

Ian Beer – He will send out a link to the guidance manual for the Assessor's Office. We should come up with key attributes for each piece of information to establish a basic attribute table. He will set key identifying attributes. He wants everyone to review and give suggestions.

Karen Key – No Comments.

Gina Hayes – December meeting is cancelled. Holiday luncheon will be at noon at Mac's on Boston. She will make reservations for seven. She will send a confirmation email to all. The next meeting will be in January.

There being no further business, a **Motion to Adjourn** was made at 2:52 p.m. by **Gina Hayes**. It was **seconded** by **Ian Beer**. **All were in favor**.

IAN BEER, Board Chair

GINA HAYES, Board Secretary/Treasurer