ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

AGENDA – REGULAR MEETING

MARCH 8, 2016 – 1:30 P.M.

JUSTICE CENTER CONFERENCE ROOM

I. MEETING CALLED TO ORDER
II. ROLL CALL
III. APPEARERS – None.
IV. CONSENT CALENDAR
    a. Regular Meeting Minutes – January 12, 2016
V. REGULAR AGENDA
    a. Unfinished Business
        i. Items to be voted on: None.
        ii. Items for discussion:
            1. Critical metadata component framework
            2. Status of replacement of Gorrondona with Worchel
            3. ARC GIS Viewer Online
            4. 6-month Version Update Window
            5. GIS Naming Conventions
    b. New Business
        i. Items to be removed from consent calendar: None.
        ii. Items to be voted on: None.
        iii. Items for discussion:
            1. Tier 2.1 Annual Personal Financial Disclosure
VI. COMMENTS AND REPORTS
    a. Beer
    b. Spansel
    c. Hayes
    d. Liner
Adjournment

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2016 CALENDAR

All meetings are scheduled to be held at 1:30 p.m. in the Justice Center Conference Room.

Tuesday, April 12th	Tuesday, September 13th
Tuesday, May 10th	Tuesday, October 11th
Tuesday, June 14th	Tuesday, November 8th
Tuesday, July 12th	Tuesday, December 13th
Tuesday, August 9th	

Meeting dates, times and location are subject to change. Please check agenda regularly, or for immediate assistance, please call Gina Hayes at (985)789-4714.

ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

Board Members:
Ian Beer, Chair
Sean Spansel, Vice Chair
Gina Hayes, Secretary/Treasurer
Rusti P. Liner

REGULAR MEETING MINUTES
MARCH 8, 2016

DISTRICT CHAIR, IAN BEER, called the meeting to order at 1:31 p.m.

ROLL CALL was as follows:

PRESENT: Ian Beer

Sean Spansel

Rusti P. Liner

Gina Hayes

APPEARER: Bobby Worchel (Anticipated future member)
(arrived late at 1:36 p.m.)

CONSENT CALENDAR: Regular Meeting Minutes

After a few minutes allowed for silent reading of the Minutes, a **Motion** to approve the minutes was made by **Sean Spansel**. The **Motion** was **seconded** by **Ian Beer** and was **unanimously adopted**.

REGULAR AGENDA

Unfinished Business

Items to be voted on: None

Items for discussion:

1. **Critical metadata component framework**

Sean Spansel and **Rusti Liner** have submitted their metadata. The data is similar but **Rusti Liner** has more data and more historical data. They are going to work with the city layers first. They will work on defining city boundaries and annexation areas. As per **LAGIC**, it is **DOTD's responsibility** to update the parish's boundaries. They will begin working on city boundaries of city's that do not have a GIS department.

2. Status of replacement of Gorrondona with Worchel

No one had any new information.

3. ARC GIS Viewer Online

Rusti Liner launched as of March 7, 2016. **Chad Whaley, GIS professional** for the **City of Covington** should upload Covington's information.

4. 6-month Version Update Window

This was discussed that the **ESRI** product 6-month version update could be proposed as a "recommendation" of the district as opposed to a "requirement".

5. GIS Naming Conventions – no update

NEW BUSINESS

Items to be removed from the consent calendar: No Update

Items to be voted on: None

Items for discussion:

1. Tier 2.1 Annual Personal Financial Disclosure:

District members agreed that they are not filing unless they hear otherwise from the Louisiana Legislative Auditors of the Ethics Board for the state.

Motion to accept a $Ø budget was made by **Sean Spansel** and **seconded** by **Ian Beer**. It was **unanimously adopted**.

COMMENTS AND REPORTS

Liner – At the **LAGIC meeting**, it was announced that there is a master purchase agreement for the state that has stabled renegotiations with ESRI.

BEER

1. ESRI changes – now there are specific categories with regard to pricing. St. Tammany Parish Government is top-tier based upon population.

2. Data Sharing Agreement – Letter for the district to each of the entities' authorities requesting on all-encompassing data sharing agreement with mutual indemnification clauses, as well as, cost and revenue sharing clauses for each entity and the district.

Motion to Draft a letter by **Gina Hayes, Motion** was **seconded** by **Sean Spansel. Motion** was **unanimously adopted.**

LINER -

Rusti Liner questioned whether **Ian Beer** was denying the request for parcel data from the parish government.

Ian Beer specified that he was not denying the request for parcel data from the parish; he is simply not responding to it at this time.

Ian Beer – We need to discuss time commitments and what does it mean to be a district board member.

Liner – At the **LAGIC meeting** in January, **Rusti Liner** was **elected chair.** All offered congratulations.

There being no further business, a **Motion to Adjourn** was made by **Sean Spansel** at 3:10 p.m. It was **seconded** by **Ian Beer. All were in favor.**

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IAN BEER, Board Chair

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GINA HAYES, Board Secretary/Treasurer