# ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

Board Members:
Ian Beer, Chair
Gina Hayes, Secretary/Treasurer
Mike Thiel
Rick Loggins
Benjamin Tsang

## REGULAR MEETING MINUTES
## AUGUST 14, 2018

**DISTRICT CHAIR, IAN BEER,** called the meeting to order at 1:33 p.m.

**ROLL CALL** was as follows:

**PRESENT:**    Ian Beer
Gina Hayes
Benjamin Tsang
**Craig Johnson**, on behalf of Rick Loggins  (arrived at 1:37)
**Mike Thiel** (arrived at 1:51)

**APPEARERS:** Brett Smith and Derek Waggenspack

**CONSENT CALENDAR:**       Regular Meeting Minutes

After a few moments allowed for silent reading of the Minutes, a **Motion** was made by **Ben Tsang** to accept the Minutes.  The **Motion** was **seconded** by **Gina Hayes** and was **unanimously adopted.**

**REGULAR AGENDA –**

a.  **Unfinished Business**
    i.  **Items for discussion:**
    1.  **Webpage** – no change
    2.  **Digital Data Submission Standards and Adopting Common Data Standards and Schemas** – Derek Waggenspack stated that there are two more areas the Assessor's Office may share.  He submitted the Assessor's Office schema (a copy of which has been placed in the records).  The assessment number is the most important field.

    Ian Beer stated that the assessment number is most important for the Assessor's Office.  The board needs to ascertain what is the most important for the cities, 911, the parish and the fire districts.  These are all things we need to know.  He

then stated that new pictometry will be shot this winter. All board members should let him know if we need certain areas studied at a higher density rate. Derek Waggenspack reviewed the entire schema sheet. He will share this information with 911, the fire districts and all GIS District members on ARCGIS online. This will include a picture of the house. He will also share the script to auto-update.

Ian Beer stated that each entity should submit a schema like the Assessor's Office did.

Craig Johnson stated that he is working on the census data.

  ii. **Items to be voted on:** None

b. **New Business**
  i.   **Items to be removed from the consent calendar:** None
  ii.   **Items to be voted on:** None
  iii.   **Items for discussion:**

    Ian Beer and Derek Waggenspack showed a presentation on leaflet and lot identification and general information by assessment number. Ian Beer stated that the Assessor's Office is going to build a data entry module. Mike Thiel stated that there was a parish-wide hydrant meeting ARCGIS course next week.

## COMMENTS AND REPORTS

a. **Beer** – no comments.

b. **Hayes** – no comments.

c. **Thiel** – no comments

d. **Johnson** – Craig Johnson stated that they are working on the asset system and census at the parish.

e. **Tsang** – Ben Tsang asked if there is any news on boundaries from DOTD.

Craig Johnson then stated he will look into it again.

Ben Tsang then mentioned that there is a problem with Mandeville's addressing. 911 needs to work with them on addressing. Addresses need to be in the correct range, and 911 needs to be kept in the loop.

Gina Hayes said that she will address it with Mandeville ASAP.

There being no further business, a **Motion to Adjourn** was made at 2:45 p.m. by **Mike Thiel**. It was **seconded** by **Ben Tsang. All were in favor.**


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IAN BEER, Board Chair                        GINA HAYES, Board Secretary/Treasurer