



ST. TAMMANY GEOGRAPHIC INFORMATION SYSTEMS DISTRICT

Board Members:
Ian Beer, Chair
Sean Spansel, Vice Chair
Gina Hayes, Secretary/Treasurer
Rusti P. Liner
Earl Gorrondona

REGULAR MEETING MINUTES OCTOBER 13, 2015

The meeting was called to order by all members at 1:35 p.m.

Members Present: Ian Beer
Sean Spansel
Earl Gorrondona
Gina Hayes
Rusti P. Liner (Arrived 15 minutes after start – arrival noted in minutes)

Public Present: Bobby Worchel (Anticipated future member replacing Earl Gorrondona)

The first order of business was to adopt the Bylaws. The Bylaws were primarily written by Ian Beer and Sean Spansel, but were read, reviewed and revised by all members over several months. Copies of the most updated Bylaws were given to the board members.

A motion to adopt the Bylaws was made by Sean Spansel and the motion was seconded by Earl Gorrondona. The motion was unanimously adopted by all members present.

A motion to nominate Ian Beer as Chair was made by Gina Hayes and the motion was seconded by Sean Spansel. Ian Beer accepted the nomination. The motion was unanimously adopted by all members present.

A motion to nominate Sean Spansel as Vice Chair was made by Ian Beer and the motion was seconded by Gina Hayes. The motion was unanimously adopted by all members present. Sean Spansel accepted the position.

A motion to combine the offices of Secretary/Treasurer and nominate Gina Hayes for the position was made by Ian Beer. The motion was seconded by Earl Gorrondona. Gina Hayes accepted the nomination. The motion was unanimously adopted by all members present.

Ian Beer led a discussion on data acquisition. The parish has dedicated approximately \$1,000,000 for parcel data. Basic attributes are to be included in the parcel project. Control for the project will be divided between the Assessor's office and Parish Government. The Assessor's office will be responsible for the data side and Parish Government will be responsible for the money side.

Rusti P. Liner arrived.

The data will be funneled through the Assessor's Office in small pieces. It will consist of small pilot projects first followed by \$100,000 RFPs to be let out one at a time. Ian Beer noted that, where possible, the Assessor's Office and Parish Government would like to minimize the RFP process and minimize any potential legal delays. Ian would like to have quality control personnel on staff at his office to ensure that the product meets the tax assessor's current standards.

Ian Beer stated that we need to decide:

(1) which should be the first feature at which we look.

· Ian Beer defined "parcel" and "lot".

Parcel = a polygon that represents the property covered by one assessment number. It can be many lots of record and can be in several parts. It is the tax identifier.

Lot = legal entity or ownership of property as recorded in the courthouse.

There was a time when parcels could be scattered throughout the parish. Now, pieces of property have to be touching to have one assessment number and to be considered one parcel.

(2) Basic elements in the parcel feature and what do we want them to be called

- Address (911 is the holder of address points)
- Business name
- Hazardous material (FD is the holder)

Ian Beer will create a flow chart on certain element types. We need to consider how cities and all Fire Departments, etc. will be able to access the parish GIS system. The school board will likely want to gain access as well.

(3) Define data types and all in the group/district must be compliant

(4) Recommend the way things are added and allow or disallow access based on that

- Assessor's Office is having trouble with legal descriptions of Fire Districts' boundaries
- Cities need legal descriptions of boundaries too

(5) Should we separate into subcommittees?

(6) Should we provide basic information to the public for free such as Tax ID #, owner and assessment amounts and assess a fee with a one-time payment schedule for access to more detailed information?

(7) Should we use floating ESRI licenses for short term uses?

Business names should be listed as "common place".

(8) The first task to accomplish is to get the Assessor, Parish Government and 911 all unified in field descriptions.

- Ian Beer and Rusti Liner will form a subcommittee to get this done.
- They will meet several times per month


(9) Bobby Worchel described a data set that is of extreme importance (water companies) and discussed how the fire ratings in the parish are assessed.

The Board has decided to continue to meet monthly on the 2nd Tuesdays of the month at 1:30 in the Justice Center Conference Room. The next meeting is scheduled for the November 10th.

There being no further business, a Motion to Adjourn was made by Sean Spansel. It was seconded by Rusti Liner. All were in favor.

Earl Gorrondona announced that he would be resigning prior to the next meeting and said his goodbyes.

IAN BEER, Board Chair


GINA HAYES, Board Secretary/Treasurer